

WHO & WHY?



This workshop is offered to any organisation that wishes to help any of its staff apply for a job – either as a general developmental support, or to help people apply for jobs as a result of internal restructure or change.

Get That Job

Outcomes

- ✓ Staff more likely to know their strengths and areas to work on
- ✓ Staff feel more confident and skilled
- ✓ Morale is improved
- ✓ Greater chance of positive performance though the selection process

Content

- Job search and preparation
- CV, application form and covering letter – on paper or online
- Impressive interviewing...and the rest: presentations, assessment centres
- Putting it into practice: case work

Learning Approaches



core learning input



role play / simulation



tools & templates



'real life' case work



self directed research



your questions (Q&A)



facilitator's ideas & suggestions



reflection & consolidation



on site or



online

“

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to be here next time...

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end March 2022

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